Staff & conduct

Smoking and vaping

A smoke- and vape-free childcare environment and supervised activities.

Draft for centre review | Prepared 16 November 2026

Operational review required

This is a centre-specific draft. It must be reviewed, completed and approved before adoption. It does not confirm staff appointments, registration or arrangements that have not been supplied.

At the centre

Smoking and vaping are not permitted in the childcare environment or while staff or volunteers are responsible for children. Apply the same boundaries to visitors and contractors.

Keep tobacco, vaping devices, liquids, lighters and related items securely away from children. Staff follow the centre's conduct, fitness-to-work and hygiene arrangements.

Out and about

Plan routes and waiting areas away from smoke or vapour where practicable. If someone smokes or vapes near the group, move the children to a suitable area without creating another risk.

Concerns are reported to the manager and recorded where action or follow-up is required. The policy applies to all supervised activities, including proposed community visits.

Centre review before adoption

Confirm premises boundaries, visitor rules and how concerns are managed.